

# COOLING Bill Explanation

Descriptions of numbers 1-29 on reverse.



**DISTRICT COOLING**  
ST. PAUL™  
COOL, GREEN & CLEAN™

District Cooling St. Paul, Inc.  
Hans O. Nyman Energy Center  
76 Kellogg Boulevard West  
St. Paul, MN 55102-1611  
Tel: 651.297.8955  
Fax: 651.221.0353  
www.districtenergy.com

<b>1</b> Service Location		<b>2</b> Account #	<b>3</b> Date Of Bill
Building Name		XXXX00	2/5/2013
<b>4</b> Invoice #	<b>5</b> Date Due	<b>6</b> Amount Due	<b>7</b> Amount
1111111	2/15/2013	\$0,000.00	\$

<b>8</b> Billed To	<b>9</b> Mail Payment To
CUSTOMER NAME BUILDING/COMPANY ADDRESS, SUITE ST PAUL MN 55101	DISTRICT COOLING ST PAUL, INC. CM 9780 P O BOX 70870 ST PAUL MN 55170-9780

**10** Important: Please detach and return the top portion of this statement to assure proper credit.

<b>11</b> Bill To	<b>12</b> Account Number	<b>13</b> Service		<b>14</b> Date Of Bill	<b>15</b> Date Of Next Reading
BILLING PARTY	XXXX00	From	To	2/5/2013	2/28/2013
<b>16</b> Account Activity					<b>17</b> Actual

Previous Balance	0,000.00
Payments - Thank You	0,000.00
<b>PAST DUE AMOUNT</b>	<b>0.00</b>

Subtotal 0.00

**Building:** 321F

<b>18</b> Energy Charge	(\$ 0.000 per ton-hr x 0000.0 ton-hr)	000.00
<b>19</b> Fuel Adjustment	(\$ 0.000 per ton-hr x 0000.0 ton-hr)	00.00
<b>20</b> Demand Charge	(\$ 00.00 per ton x 00 ton)	0,000.00
<b>21</b> City Fee @3.5%		00.00
<b>22</b> Sales Tax @8.7%		000.00
<b>TOTAL CURRENT CHARGES</b>		<b>0,000.00</b>

TOTAL		0,000.00 <b>24</b>
<b>23</b> Invoice #	AMOUNT NOW DUE	0,000.00 <b>25</b>
1111111	Discount Forfeited If Not Paid By 0/00/2013	000.00 <b>26</b>
	AMOUNT DUE AFTER 0/00/2013	0,000.00 <b>27</b>

If you have any questions concerning this statement, please call the District Energy billing department at 651.297.8955.  
Please forward your payment by the date due on the enclosed envelope

<b>28</b> Meter Readings					<b>29</b> Energy Use Comparisons		
Location	Old Reading	New Reading	Meter Factor	ton-hr	Comparis	Degree Days	ton-hr
00	00000	000000	0.0000	0,000.0000	This Year	000	0,000.0000
	00000000	00000000	0.0000	000,000.0000	Last Year	000	00,000.0000
					Difference	00	00,000.0000

## COOLING Bill Explanation

(Some amounts and explanations are duplicated to accommodate the bill tear-off.)

1. **Service Location** – Your building name.
2. **Account #** - The number used by District Energy to identify your account (same as #12).
3. **Date of Bill** – Date that the bill is issued (same as #14).
4. **Invoice #** - The number referring to the amount charged and requested as payment (same as #23).
5. **Date Due** – The date that your payment should be received by District Cooling.
6. **Amount Due** – The dollar amount owed to us for cooling services (same as #25).
7. **Amount** – Write the amount of your payment here. The amount should be equal to the amount due (#6).
8. **Billed To** – Responsible party, building name and address.
9. **Mail Payment To** – Use the enclosed envelope with this address: District Cooling St. Paul, Inc., CM 9780, PO Box 70870, St. Paul, MN 55170-9780
10. **Important** – Detach and return the top portion of this statement to assure proper credit of your payment.
11. **Bill To** – To you (responsible party).
12. **Account Number** – The number used by District Cooling to identify your account (same as #2).
13. **Service** – The service dates that the charges were incurred.
14. **Date of Bill** – Date that the bill is issued (same as #3).
15. **Date of Next Reading** – The next date that the meter will be read.
16. **Account Activity** – Shows the previous balance and payments received.
17. **Actual** – Dollar amount of activity (#16).
18. **Energy Charge** – This charge is expressed in dollars per ton-hour and is based on the estimated cost of fuel – there is no markup in this rate. To determine the energy charge, energy usage is measured each month and multiplied by the energy rate per ton-hour. *The energy charge varies by usage.*
19. **Fuel Adjustment** – This charge may change during the fiscal year (Oct-Sept) to cover fuel cost increases or decreases.
20. **Demand Charge** – This charge is expressed in dollars per ton and is based on our annual fixed costs divided by total customer demand. This is a fixed monthly charge that is determined prior to each cooling season based on a building's past energy peaks.
21. **City Fee** – This fee is assessed by the City of Saint Paul on all customers.
22. **Sales Tax** – This tax is assessed by the State of Minnesota on all customers.
23. **Invoice #** - The number referring to the amount charged and requested as payment (same as #4)
24. **Total** – Total charges (including past due amount and any credit adjustments).
25. **Amount Now Due** – The dollar amount owed to us for cooling services (same as #6).
26. **Discount forfeited if not paid by** \_\_/\_\_/\_\_ - Dollar amount added if not paid within 10 working days.
27. **Amount due after** \_\_/\_\_/\_\_ - Amount owed after discount period.
28. **Meter Readings** – This shows the location where the old and new readings were taken as well as the meter factor and ton-hour. Ton-hour is the primary unit of measurement for our cooling services, the ton-hour is a measure of the amount of energy rejected over time. The Meter Factor is the number used to convert individual meter readings to the same units for every customer.
29. **Energy Use Comparison** – Compares the degree days and ton-hour between this year and last year and the difference. A Cooling Degree Day is when the 24-hour average temperature rises above a certain threshold, indicating a need for cooling.